



Borough of Tamworth

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APPOINTMENTS AND STAFFING COMMITTEE

25 March 2021

Dear Councillor

A meeting of the Appointments and Staffing Committee will be held in **Online Meeting on Tuesday, 6th April, 2021 at 6.00 pm**. Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, consisting of a stylized 'A' followed by a long horizontal line that tapers to a point on the right.

Chief Executive

A G E N D A

NON CONFIDENTIAL

- 1 Apologies for Absence**
- 2 Minutes of the Previous Meeting (Pages 3 - 6)**
- 3 Declarations of Interest**

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

4 Future High Streets Fund Programme Team (To Follow)

(Report of the Assistant Director Growth & Regeneration)

5 Tamworth Assembly Rooms Relaunch (To Follow)

(Report of the Assistant Director, Operations & Leisure)

Access arrangements

If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail democratic-services@tamworth.gov.uk. We can then endeavour to ensure that any particular requirements you may have are catered for.

Filming of Meetings

The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.

The Protocol requires that no members of the public are to be deliberately filmed. Where possible, an area in the meeting room will be set aside for videoing, this is normally from the front of the public gallery. This aims to allow filming to be carried out whilst minimising the risk of the public being accidentally filmed.

If a member of the public is particularly concerned about accidental filming, please consider the location of any cameras when selecting a seat.

FAQs

For further information about the Council's Committee arrangements please see the FAQ page [here](#)

To Councillors: D Cook, S Doyle, J Oates, Dr S Peale and R Pritchard.



**MINUTES OF A MEETING OF THE
APPOINTMENTS AND STAFFING
COMMITTEE
HELD ON 4th MARCH 2021**

Present: Councillor D Cook (Chair), Councillors J Oates, Dr S Peple and R Pritchard

The Following Officers were present: Anica Goodwin (Executive Director Organisation), Anna Miller (Assistant Director – Growth & Regeneration), Zoe Wolicki (Assistant Director People), Gareth Harvey (Head of Environmental Health), Rob Holder (Consultant), Jo Hutchison (Democratic Services, Scrutiny and Elections Officer), Jodie Small (Legal, Democratic and Corporate Support Assistant) and Adam Deakin (Technical Infrastructure Engineer)

Apologies received from: Councillor(s) S Doyle

23 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 13th January 2021 were approved and signed as a correct record.

(Moved by Councillor R Pritchard and seconded by Councillor Dr S Peple)

24 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

25 PROPOSED APPOINTMENT OF TEMPORARY ENVIRONMENTAL HEALTH TECHNICAL SUPPORT OFFICER

The report of the Assistant Director - Growth & Regeneration to request permission from the Committee to create a temporary Environmental Health Technical Support Officer for 12 months

RESOLVED That Committee;

Considered the content of this report and agreed to appoint a temporary Environmental Health Technical Support Officer for 12 months.

(Moved by Councillor D Cook and seconded by Councillor Dr S Peuple)

26 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That;

in accordance with the provisions of the Local Authorities (Executive Arrangements) (Meeting and Access to Information) (England) Regulations 2012, and Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and / or 4 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public

(Moved by Councillor D Cook and seconded by Councillor R Pritchard)

27 APPOINTMENT OF TEMPORARY COMMUNICATIONS ASSISTANT

Report of the Assistant Director – People to seek approval from Members to add the post of Communications Assistant Grade D to the establishment for a period of 12 months to support the communications elements of corporate projects

RESOLVED That Committee

Approved the temporary addition of the post to the Council's PR & Communications Team staffing establishment for 12 months

(Moved by R Pritchard and seconded by Councillor J Oates)

28 CASTLE RE-STRUCTURE

The report of the Chief Executive was presented by the Assistant Director - Growth & Regenerations to seek approval from Members to a revised staffing structure and new approach to the delivery of the Castle and Museum Service.

RESOLVED That Committee;

- 1 Approved the proposed re-structure as set out in this report
- 2 Authorised the Chief Executive to implement the changes

(Moved by Councillor D Cook and seconded by Councillor J Oates)

Chair _____

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